

INSTITUTIONAL DATA

Name Of Institution	Universitat Internacional de Catalunya (UIC)
Erasmus Code	E BARCELO24
International Relations	Director: Matthew Kwiatkowski Boruch, mkb@uic.es Administration: Sharon Rauet srauet@uic.es Program Coordinators: Maria Borrell m_borrell@uic.es – Economics/Law/Politics/Humanities/Architecture/Communication Mònica Luque mluque@uic.es – Dentistry/Medicine/Fisioteraphy/Nursing/Education
Period for nominations	We establish just one deadline for Official Nominations - a 2 months period in spring (from 1 st of February until 31 st of March) During this period our partner universities should send us the information of all students who wish to enroll in the next academic year (either during the first semester/fall or second/spring term, or the whole academic year).
Academic Calendar*	Please consult de specific document for each degree in order to find out the exact dates of start and end of the semester and exams. <u>1stSemester:</u> Approx. from the 6 th of September 2011 until the 18 th of January 2012. <u>2ndSemester:</u> Approx. from the 21 st of January 2012 until the 1 st of June. Exams: Last two weeks of the semester.
Language Of Instruction	Spanish Language, with some courses in English or Catalan (where specified)
Credit System	ECTS
Grading System	From 1 to 10, where 10 is the maximum grade to achieve and 5 the minimum required to pass the subject.
Accommodation	Information on flats, residence halls, host families, and other housing available through UIC's Student Services (www.uic.es/estudiants) and the Barcelona Housing Service for Students (www.bcn-housing-students.com); UIC does not make reservations on behalf of students.
Language Requirements	For exchange students we require a B2 level of Spanish in order to be able to follow the Lectures. Students need to present a certificate, which must be an official D.E.L.E certificate (intermediate level B2)
Language Courses	Catalan courses information and enrollment : http://www.uic.es/es/cursos-catalan Spanish courses information: http://www.uic.es/spanish An exchange student may NOT take Spanish or Catalan classes within Humanities or Education degrees since those are meant for native students. Also an exchange student may NOT take foreign language classes at UIC except for Spanish, Catalan (specified above) & the English taught subjects within his/her host degree program.
<u>BarcelonaCampus:</u>	Architecture: Judith Urbano jurbano@cir.uic.es Communication Sciences: Imma Galvan (cgalvan@uic.es) Business Admin. & Management: Kristin Cappuyns kcappuyns@uic.es Education: Miguel Angel Comas macomas@cir.uic.es Humanities: Rita Cavallotti, rcavallotti@uic.es Juridical Sciences: Maria Mut, mariamut@uic.es Political Sciences: Maria Mut. mariamut@cir.uic.es
<u>SantCugatCampus:</u>	Dentistry: Maria Arreguiz, mariaarregui@csc.uic.es Nursing: Pilar Fuster, pfuster@csc.uic.es Physical Therapy: Juan José García jjgarcia@uic.es Medicine: Maria Dolores Navarro, mdnavarro@uic.es

ERASMUS AND BILATERAL EXCHANGE PROGRAMS

Requirements	<p>Partner universities must have previously signed a bilateral agreement with UIC, and must select and officially nominate students for academic exchange* who have passed all first-year subjects and who are able and willing to:</p> <ol style="list-style-type: none"> 1. Abide by UIC's academic calendar, rules, & regulations; 2. Comply with applicable visa/immigration policies & local laws; 3. Ensure complete medical coverage for their entire stay at UIC; 4. Have a sufficient level of Spanish to take courses and exams in Spanish (where specified) 5. Enroll in a minimum of 10 ECTS credits per semester within the academic degree program of UIC hosting the exchange. 6. Health Sciences students should provide immunization records 7. Faculties can add more requirements to their students. Please see <p>*NOTE: please request addition info concerning criteria for practicum/internships.</p>
Application Process	<p>Students should register on-line and fill the application form following the Application Instructions. At http://www.uic.es/relint2/controls/</p> <p>Before the deadline, each student must send:</p> <ol style="list-style-type: none"> 1. Application Form signed by their home university and the student. 2. Learning Agreement: proposal of courses to be taken at UIC. 3. Official transcript of academic records from home institution. 4. 3 ID-sized color photos with white background 5. 3 photocopies of passport or national ID card 6. Linguistic accreditation: For students from universities where Spanish is not an official language: DELE (Diploma de Español como Lengua Extranjera), Nivel B2, Intermedio. 7. Insurance (European Sanitary Card for EU students) 8. CV (optional for Erasmus students)
Choice Of Courses	<p>Using http://www.uic.es/en/studies-programs, locate the host UIC degree program; then view the academic curriculum, including course syllabus, by clicking on "More information on the website of these studies". Academic Coordinators can answer any questions on courses or academic issues.</p>
Deadlines For Application	<p>For programs beginning in September-December: May 30th 2013 For programs Starting January or March: November 15th 2013</p>
Visa, Residency Card	<p>Non-EU citizens please contact local Spanish diplomatic authorities.</p>
Enrollment Process	<p>Upon arrival, students should visit the International Relations Department in order to get the welcome pack and first indications. Also, each exchange student must meet with his/her Academic Coordinator to revise the proposed Learning Agreement; Please make an appointment by email in order to prepare the meeting. Posterior curricular changes must be approved by both home & host Coordinators and processed on the Learning Agreement. International Relations Department will send these changes to the home university and will inform the students when it is approved.</p> <p>NOTE: Students are held responsible to validate their learning agreement</p>
Orientation	<p>Welcome Session for Foreign and Exchange Visitors to be announced</p>
For More Information	<p>www.uic.es (see International Relations' "Guide for Foreign and Exchange Visitors")</p>

VISITING STUDENT PROGRAM

Requirements	<p>Visiting Students perform short-term studies at UIC with NO bilateral agreement needed, but they must pay tuition fees for all courses taken. Consult the prices at http://www.uic.es/en/admission-degrees</p> <p>Visiting Students must meet all the admissions criteria as for bilateral exchange (see above); certain Faculties may have other admission criteria.</p>
Application Process	<p>All applications for Visiting Students must include the following:</p> <ol style="list-style-type: none"> 1. Application form for incoming students. 2. Letter of motivation expressing the reasons for applying. 3. Learning Agreement, or proposal of subjects to be taken at UIC. 4. Official transcript of academic records from home institution. 5. One reference letter from a professor at home institution. 6. Résumé or Curriculum vitae. 7. 3 photocopies of passport or national ID card. 8. 3 ID-sized color photos with white background. 9. Linguistic accreditation, when applicable (see 'Erasmus & Bilateral...'). <p>UIC will then communicate its decision concerning the acceptance in writing to the home institution within 1 month after receiving the complete application.</p>
Deadlines & Other	<p>SEE ABOVE (same as for Erasmus & Bilateral Exchange students)</p>

Universitat Internacional de Catalunya – International Relations