

# EXCHANGE STUDIES AT THE JYVÄSKYLÄ UNIVERSITY SCHOOL OF BUSINESS AND ECONOMICS (JSBE) DURING THE ACADEMIC YEAR 2015-2016



Combine your studies at JSBE with the opportunity to experience university life in another country.

## APPLICATION

In order to be admitted to the University of Jyväskylä, please read the application instructions and fill in an online application form for admission at <https://www.jyu.fi/en/study/apply/exchange/> no later than

**15 May** if you are applying for the autumn semester/academic year or  
**1 November** if you are applying for the spring semester.

You will need to scan and attach an official transcript of your university records (i.e. list of courses you have completed so far) in English to the online application. If your university cannot provide you with a transcript of records in English, you can use a standard form which is available at [https://www.jyu.fi/en/study/forms/transcript\\_of\\_records.pdf](https://www.jyu.fi/en/study/forms/transcript_of_records.pdf) and have it signed and stamped by a university official.

After the International Office of the University of Jyväskylä has received your application form and transcript of records, the School of Business and Economics will process your application. After your application has been accepted, the International Office will send you a letter of admission and information on studying and living in Jyväskylä. Meanwhile you can find the same information at [www.jyu.fi/study](http://www.jyu.fi/study). Please note that your application cannot be processed without the transcript.

## ACCOMMODATION

Student housing in Jyväskylä is offered by the Central Finland Student Housing Foundation (KOAS) and Kortepohja student village. Information on accommodation and application instructions are available at [https://www.jyu.fi/en/study/services/accommodation\\_exchange\\_students](https://www.jyu.fi/en/study/services/accommodation_exchange_students)

Please note that it is considerably easier to find accommodation in the beginning of the spring semester. If you are able to choose the timing of your exchange period, consider coming to the University of Jyväskylä for the spring semester (1 January - 31 May). In addition to the easier housing situation, you can enjoy the Finnish winter at its best during the spring semester.



## **COURSES**

Information on courses that are taught in English and are available for exchange students at JSBE can be found at <https://www.jyu.fi/jsbe/en/studying/exchange>. If the list is not yet available when you fill in the application form, you can make your preliminary study plan based on the courses taught during the previous academic year. Many of the courses will be the same or similar during successive academic years.

Exchange students of the JSBE can choose courses from the School of Business and Economics and/or from the international study programmes arranged at the University of Jyväskylä, with some restrictions. It is important to choose courses from the right study level (bachelor/master) and to check that you fill in the prerequisites (i.e. that you have completed the required background studies).

For example, the Intercultural Communication Minor Programme <https://www.jyu.fi/hum/laitokset/viesti/en/studies/courses/icc-minor> and the Learning, human development and well-being programme <https://www.jyu.fi/en/study/programmes/courses/lhdw> are open for all exchange students and can be recommended for all students of JSBE.

All the courses offered for exchange students at JyU can be found at: <https://www.jyu.fi/en/study/programmes/courses>. Please note however, that as a rule, the English studies at the Department of Languages and courses of the Department of Communication (apart from the Intercultural Minor Programme) are only open to the exchange students of the departments in question. Participation in the courses of the Faculty of Sport and Health Sciences and Department of Teacher Education is also restricted for JSBE exchange students. Nevertheless, some courses in the field of Sport Administration are offered as a part of the Learning, human development and well-being programme.

Please note that the preliminary study plan does not entitle you to automatically have a place on the course. You need to register for the courses and exams after your arrival to Jyväskylä, through the Korppi online system. During the orientation programme, you will learn how to use Korppi.

## **ACADEMIC CALENDAR**

Available at: [https://www.jyu.fi/en/study/studying/academic\\_calendar](https://www.jyu.fi/en/study/studying/academic_calendar)

Exchange students should follow the JyU semesters and participate in the Orientation Programme.

### **SEMESTER DATES**

Autumn semester: 1 September - 31 December 2015

- Classes and exams end by 18 December 2015

Spring semester: 1 January - 31 May 2016

- Classes and exams end by 20 May 2016
- Easter Break: 21- 28 March 2016

Please note that exchange students may be required to stay in Jyväskylä until the end of the last month of the semester to receive full grant. Check this from your home university!

### **ORIENTATION PROGRAMME**

Autumn semester: 2-4 September 2015

Spring semester: 5 and 7-8 January 2016

### **RECOMMENDED ARRIVAL DATES**

Autumn semester: 1 September 2015

Spring semester: 4 January 2016



If you arrive in Jyväskylä before the arrival date, you may have to stay at a hotel or hostel until your student apartment is available. More information on hotels and hostels in Jyväskylä can be found at <http://visit.jyvaskyla.fi/en/stay-over-relax/accommodation>.

## **LANGUAGE SKILLS REQUIRED**

Students wishing to study at the University of Jyväskylä as exchange students should be able to follow university lectures in English (or Finnish), participate in seminar discussions and understand written material in their field. In addition, most courses require writing essays and research papers. This means that applicants should be at least B1 but preferably B2 level users of the English language. These requirements do not apply to students whose Finnish skills are good enough to carry out their studies in Finnish.

It is good to brush up your language skills already before coming to Jyväskylä. Please assess your skills in English at <https://kielikeskus.jyu.fi/opetus/englanti> → International students and Master's programmes → Exchange students.

Based on the results, please attend appropriate courses in English at your home university. To support you academically during your exchange period, the Language Centre of the University of Jyväskylä also offers courses which aim at polishing up your English skills.

## **LANGUAGE COURSES**

Intensive Summer Course in Finnish (5 ECTS): offered on 4-28 August 2015 by the University Language Centre. Open to all international students admitted to study at the University of Jyväskylä. Intended for students with no prior knowledge of the Finnish language. Free of charge. Application form: [https://www.jyu.fi/en/study/forms/finnish\\_course](https://www.jyu.fi/en/study/forms/finnish_course). Application deadline 1 June 2015.

Intensive Summer Course in Academic English (4 ECTS): offered on 17-28 August 2015 by the University Language Centre. Targeted at students whose English language proficiency level is A2-B1 (lower intermediate – intermediate). Free of charge. Applicants are requested to assess their language skills using the framework available at <https://kielikeskus.jyu.fi/opetus/englanti/proficiency-level-descriptions-1/assessmentcriteria> to find out if the proficiency level is A2-B1. The aim of the course is to prepare students for studying their major through English. More information and application form: [https://www.jyu.fi/en/study/forms/english\\_course](https://www.jyu.fi/en/study/forms/english_course). Application deadline 1 June 2015.

**NB!** It is not possible to take both the Intensive Summer Course in Finnish and in English because the courses overlap.





## **RESIDENCE PERMIT**

Citizens of the EU/EEA countries (Austria, Belgium, Bulgaria, Croatia, Cyprus, the Czech Republic, Denmark, Estonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Liechtenstein, Lithuania, Luxembourg, Malta, the Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden and the United Kingdom) as well as citizens of Switzerland do not need a residence permit, but they must register their right to reside in Finland if their stay lasts for longer than three months. This can be done at the police station in Jyväskylä after arrival.

Citizens of non-EU/EEA countries who wish to stay in Finland for more than three months must be in possession of a residence permit when entering the country. An application for the permit should be submitted to the Finnish Embassy or Consulate in the student's country of origin in good time before arrival in Finland. More information: <http://www.migri.fi>

## **INSURANCE**

Citizens of the EU/EEA countries should bring a European health insurance card with them. Additional health and travel insurance is strongly recommended to cover any unexpected expenses such as repatriation, medical transport or damage to personal belongings.

Citizens of non-EU/EEA countries are required to have their own medical insurance. For studies of less than two years in duration, a citizen of a non-EU/EEA country must have private insurance which covers the costs of medical treatment up to 100,000 euros. A residence permit cannot be granted without suitable insurance.

For more information on insurances, please contact your local insurance company or consider obtaining your insurance through the Student Insurance Program (SIP). Student Insurance Program (SIP) is the insurance option the Finnish institutions of higher education have negotiated for their international students. More information is available at [www.marsh.be/SIP](http://www.marsh.be/SIP).

## **MORE INFORMATION:**

<https://www.jyu.fi/en/studywithus>

[https://www.jyu.fi/en/study/apply/virtual/campus/apply/why\\_jyvaskyla/why](https://www.jyu.fi/en/study/apply/virtual/campus/apply/why_jyvaskyla/why)

## **CONTACT INFORMATION (incoming students)**

**Central International Office of the University of Jyväskylä**

Ms Sanna Patja, International Coordinator (Erasmus programme),

[sanna.patja@jyu.fi](mailto:sanna.patja@jyu.fi)

Ms Kirsi Kesänen, Student Exchange Coordinator (JYU Bilateral agreements, FIRST and North-South-South programmes),

[kirsi.kesanen@jyu.fi](mailto:kirsi.kesanen@jyu.fi)

Ms Laura Laamanen, International Coordinator (ISEP and Nordlys programmes), [laura.laamanen@jyu.fi](mailto:laura.laamanen@jyu.fi)



**Faculty Office of the Jyväskylä University School of Business and Economics (JSBE)**

Ms Emilia Tolvanen, Study Advisor (incoming exchange students), [emilia.tolvanen@jyu.fi](mailto:emilia.tolvanen@jyu.fi)

Ms Merja Lehtomäki, International Coordinator (Erasmus agreements, outgoing exchange students),  
[merja.lehtomaki@jyu.fi](mailto:merja.lehtomaki@jyu.fi)



JSBE is located in Ylistönmäki at the Technopolis building

**WELCOME TO JYVÄSKYLÄ!**

