



ESC PAU BUSINESS SCHOOL



CONTACT DETAILS

Groupe ESC PAU (Groupe Ecole Supérieure de Commerce de Pau)

ERASMUS Code: F PAU12

Visiting address: 3 rue Saint John Perse - 64000 PAU - France

Location: On campus (30 min walking distance from downtown)

Website for incoming students: www.esc-pau.com

INTERNATIONAL DEPARTEMENT TEAM

Véronique BOULLLOUD

International Affairs & Coordination

Phone: +33 (0)5 59 92 64 43

Mobile: +33 (0)6 79 31 21 82

veronique.boulloud@esc-pau.fr

Gaëlle SANCERNE GEIGER

International Coordinator

Phone: +33 (0)5 59 92 64 74

gaelle.sancerne@esc-pau.fr

Virginie CASTET-BELLOCQ

Student Support

Phone: +33 (0)5 59 92 64 70

virginie.castetbellocq@esc-pau.fr

ABOUT GROUPE ESC PAU

Groupe ESC Pau Business School is part of the Pau-Béarn Chamber of Commerce and Industry (CCIT). Our school was opened on 1st October 1969 by decree of the Ministry of Industrial and Scientific Development and offers a range of further education, higher education and executive programmes from Baccalaureate to Masters level.

Groupe ESC Pau Business School is located in the heart of the Pau University campus just a few minutes from the town centre. Our estate was built in 1987 and has three buildings. The surface area of the school is 10,000 m² built on 42,000 m² of green space owned by the Chamber of Commerce and Industry (CCI).

Our mission is to develop and educate globally responsible managers as future leaders for a fast-changing, complex and interconnected world. Our graduates are interculturally mobile and possess an entrepreneurial mind-set. They also readily understand the importance of making a positive contribution to Society for the global Common Good. This is achieved via individualised student support and an action-based learning approach. The addition of these two elements provides a unique student experience. Our mission is also driven by a strong commitment to the development and competitiveness of our eco-system through the production and dissemination of knowledge.

ACADEMIC CALENDAR

Bachelor level

Spring semester: from mid-January to end of April

Fall Semester: from mid-September to end of December

Programme Grande Ecole (PGE)

Year 1

Spring semester: from beginning of January to end of May

Fall Semester: from beginning of September to mid-December

- Year 2

Spring semester: from beginning of January to end of May

Fall Semester: from mid-September to mid-December

IMPORTANT DATES

Nomination Deadline

- **Spring semester:** October 1st

- **Fall semester:** May 1st

Application Package Deadline

- **Spring semester**
Application form: November 1st
Supporting documents: November 15th

- **Fall semester**
Application form: June 1st
Supporting documents: June 15th

APPLICATION PROCESS

1. **The application form** needs to be printed, signed and stamped by the Home institution coordinator and emailed to veronique.boulloud@esc-pau.fr

2. **The supporting documents** needs to be scanned all in ONE Pdf file, saved under the student Family Name and emailed separately from the application form to international@esc-pau.fr
 - Copy of your passport including all stamped pages or your ID card
 - Passport sized photo to the top of this form
 - ESC Pau Academic course registration form (Bachelor, PGE)
 - Last university transcript
 - French class registration form (if chosen)
 - Level of English (for non-native) TOEFL: 80-90 / TOEIC: 700 / IELTS: 6 or any other English proficiency certificate
 - Level of French (for non-native) for students following a track taught in French (B2 minimum). Please provide any French proficiency certificate
 - Housing form

3. **The Arrival form** needs to be emailed 2 weeks before the student's arrival to virginie.castetbellocq@esc-pau.fr

ACADEMIC INFORMATION FOR EXCHANGE STUDENTS

Language of Instruction

French and English (see programmes at a glance).

Language prerequisite

- **English Language prerequisite (except students from the USA and the UK)**
For non-degree seeking students: TOEIC score 700 or equivalent is recommended.
For degree seeking students TOEIC: 750 or equivalent.

- **French Language prerequisite**
A B2 level or equivalent is recommended.
No test score is requested but student's knowledge of French must be good enough to follow courses and to pass the exams.

Semester workload

- **Erasmus Students:** 30 ECTS credits
- **Non Erasmus students:** never less than 25 ECTS credits in accordance with the home institution coordinator

Attendance

Groupe ESC Pau requires regular and punctual attendance of students in all courses.

Transcript of records

Transcripts are sent after the semester ends to the home institution coordinator or to the student (upon request).

PRACTICAL INFORMATION

Welcome meeting (compulsory)

The welcome meeting is organised roughly 3 days before each semester. Therefore, students are recommended to arrive 2 days before.

Pick up service

A member of Groupe ESC Pau may collect the exchange students at their arrival in Pau (airport, train station), as far as they send the arrival form at least 2 weeks before their arrival.

Housing

Groupe ESC Pau provides the exchange students with a suitable accommodation according to availabilities upon arrival only if the students require so.

Groupe ESC Pau offers a wide range of accommodation from single rooms to shared flats.

All Halls of Residence are located behind Groupe ESC Pau (2 min walking distance).

Pau town centre can be easily reached by bus (IDELIS) (15 minute journey) from all Halls of Residence.

Exchange students can decline this offer and make their own arrangement to rent an apartment.

Housing form deadline: Same as for supporting documents (see above)

Cost of accommodation: From 250€ to 332€ per month (monthly payment) – see “accommodation description”

Health insurance requirements

Students must subscribe their own insurance before leaving their country (medical, hospitalization, repatriation...).

Affiliation to the French Social Security system is compulsory for non-European citizens over a 3-month study period, even if they are already affiliated to a medical insurance company in their own country (215 € in 2014/2015).

If the students need insurance, the international team recommends to either subscribe through the following agent herve.petit-brisson@gan.fr before leaving home country or to contact him upon arrival in Pau. In this case, an appointment could be arranged with him. The Central Administration of ESC PAU Business School will give the students a certificate of enrollment upon arrival, as this will be required for any administrative procedures in France.

Estimated monthly Costs of Living (student rate)

Housing: from 250 € to 330 €

Food: approximately 150 € / month

Transport: 20 € / month

Movies: 3,50€

Average meal cost at the University cafeteria on Campus: 5,00€

Restaurant: from 9€ to 22€

A coffee in a bar costs 1,30€ and a glass of beer costs from 2,50€ to 4,00 €

Welcome information

Students can download the “Welcome guide” from www.esc-pau.com