



INFORMATION FOR EXCHANGE STUDENTS 2016/2017

Information about Institution	
Institution	Poznań University of Economics and Business (PUEB)
Erasmus code	PL POZNAN03
Address	Al. Niepodległości 10; 61-875 Poznań; Poland
Contact for incoming exchange students	Katarzyna Jakubiak, Research and International Relations Office
Address	Al. Niepodległości 10; 61-875 Poznań, Poland
Telephone	+48 61 856 93 65
E-mail	katarzyna.jakubiak@ue.poznan.pl

Academic Calendar	
Academic year 2016/2017:	Autumn Semester Orientation: September 23 Lectures: September 26 – January 29 Christmas break: December 23 – January 8 Examination period: January 30 – February 12 Resits: February 13 – February 26 Spring Semester Orientation: February 17 Lectures: February 20 – June 13 Easter break: April 13 – April 18 Examination period: June 14 – June 28 Resits: June 29 – July 12 (Bachelor 3 rd year) September 1 – September 14
Arrival dates	19 - 22 September for winter semester 15 - 16 February for spring semester
Deadlines for application	15th June for autumn semester 15th November for spring semester
Application procedure	http://ue.poznan.pl/pl/studies-in-english,c689/incoming-exchange-students,c1078/exchange-students,c1079/application-procedure,a5560.html



Academic information	
Courses available for exchange students	undergraduate and postgraduate courses http://ue.poznan.pl/en/studies-in-english,c689/erasmus-and-exchange-students,c1078/studies,c1081/course-information,c1089/
Language of instruction	English (50-70 courses per semester) German (1-2 courses per semester) Polish (majority of courses)
Required level of language ability	Level B2 (according to European standard CEFR) No particular certificate is required but language ability should be verified and confirmed in the application form by the home University exchange coordinator
Required ECTS workload	Recommended 30 ECTS in one semester (minimum 20 ECTS) 60 ECTS in one academic year
Language courses available free of charge	Polish for beginners (1st and 2nd semester) German, French, Spanish and Russian - intermediate and advanced business language courses
Intensive English Course	2-week pre-semester intensive language course of English in September for interested students (level B2). Dates of the course: 12 - 22 September 2016.

Accommodation	
Accommodation options	Students declare type of accommodation in application form: <ul style="list-style-type: none">▪ student dormitories owned by the University (only twin rooms)▪ private accommodation (private dormitories or private rooms/apartments) More information: http://ue.poznan.pl/en/studies-in-english,c689/incoming-exchange-students,c1078/exchange-students,c1079/accommodation,c1084/
Accommodation equipment (University dormitories)	The rooms have furniture, bedding and blankets. The rooms have Internet connection available but there are no computers. The dormitories have kitchens equipped with fridges and ovens but there are no cooking pans nor dishes.



Approximate cost of accommodation per month	University's dormitories – 430 PLN (110 Euro) Private room - 800 – 1000 PLN (200-250 Euro) Private studio/apartment – 1500 PLN (375 Euro)
Booking procedure	Exchange students apply for accommodation in University's dormitories through application form. Confirmation of getting a place is sent in July/December by Research and International Relations Office. Poznań University of Economics and Business does not act as an intermediary in the rental of private accommodation . Student should contact the chosen institution/landlord independently.
Pick-up service upon arrival/ Buddy System	The student mentors arranged by ESN UE Poznań meet the exchange students on arrival and take them to their accommodation
Social programme	Trips to other Polish cities, social events and sport activities are organised by ESN UE Poznań student association.

Cost of living

Average cost of living (not including accommodation)	200 EUR
Special fees	Student ID card – 17 PLN (4.5 Euro) Library card – 12 PLN (3.5 Euro)

Web page for international exchange

Information for students, courses, application documents, accommodation, Erasmus Student Network	http://ue.poznan.pl/en/studies-in-english,c689/erasmus-and-exchange-students,c1078/ http://uepoznan.esn.pl/ - Erasmus Student Network at Poznań University of Economics and Business
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