



AARHUS UNIVERSITY

FACT SHEET – AU School of Business and Social Sciences

Departments of Business Administration, Business Communication and Economics & Business

ERASMUS Code: DK ARHUS 01

BSS Study Abroad & Exchange Office Contact

Laura Hammerschmidt

International Coordinator

Phone: +45 8715 2493

Email: lahj@au.dk

Web: <http://bss.au.dk/international/>

BSS Study Abroad & Exchange Office

Taasingegade 3

Building 1443, room 021

8000 Aarhus C

Denmark

Autumn Semester 2015

- Nomination deadline: April 15, 2015
- Application deadline: May 1, 2015
- Mandatory Intro Week: August 24 – 28, 2015
- Semester Start: August 31, 2015
- Last day of exams: December 21, 2015 *or* January 31, 2016*

*Exams at Business Administration and Business Communication will take place by December 21, 2015.

Exams after this date can be taken from home. Exams at Economics & Business may require students to be present on campus until January 31, 2016.

Spring Semester 2016

- Nomination deadline: October 15, 2015
- Application deadline: November 1, 2015
- Mandatory Intro Week: January 25 – 29, 2016 *(Dates are subject to change)*
- Semester start: February 1, 2016 *(Dates are subject to change)*
- Last day of Exams: June 30, 2016

Nomination

Students should be nominated directly to Laura Hammerschmidt at lahj@au.dk. The email must contain the following information for each nominated student:

- 1) Full name
- 2) Email address
- 3) Study abroad period



Application

The online application for Autumn 2015 is available in March 2015. The application for Spring 2016 is available in September 2015. Once the student is nominated he/she will receive instructions via email on how to complete the application. The online application form includes an application for housing.

AU Intro Week

All students must attend the mandatory AU Intro Week. During this week students will receive information on both practical and academic matters essential to their exchange. The AU Intro Week will take place in the week prior to semester start.

Language Requirements

Exchange students do not need to provide documentation of English. However, all nominated students are expected to have an English proficiency equivalent to at least a score of 83 in the TOEFL iBT.

Courses

After admission students will receive a list of available courses. Courses offered Autumn 2015 will be similar to courses offered Autumn 2014 and courses offered Spring 2016 will be similar to those offered Spring 2015. Please see more information on our [course webpage](#).

Courses at Business Administration and Economics & Business

Each semester approximately 80 courses are taught in English at Bachelor and Master level. Students must be studying a relevant degree at their home university in order to be admitted to courses at these departments.

Courses at Business Communication

Each semester a variety of courses are taught within the areas of Modern Languages, European studies and Communication at Bachelor and Master level. Most courses are taught in English, but some are taught in German, French or Spanish.

Special Exchange students Course

Each semester a special course is offered to exchange students only: The course Aspects of Denmark. Students can receive 5 ECTS for this course.

Danish Language Course

Exchange students can sign up for a Danish course at the local language centre during their free time. Aarhus University does not provide and have no responsibility for the Danish Language courses and the courses will therefore not be included in the student's transcript of records. Further information is available on the [AU Study Portal](#).



Living in Denmark

Exchange students must have sufficient funds to cover their living expenses while studying in Denmark. Living expenses for the average student are about DKK 6,000 per month (including housing).

Housing

Exchange students can sign up for housing when they fill in the online application form. In the Spring Semester, one housing offer is guaranteed for all students who apply by the application deadline. In the Autumn semester only overseas students are guaranteed one housing offer. All other students are offered a housing service, but are not guaranteed a housing offer. Because AU Housing assigns accommodation preferences on a first-come-first-served basis, students are recommended to submit their applications as soon as the online application is available. The Housing Office at the AU International Centre handles all matters regarding housing. For more information on housing, please see the [housing webpage](#).

Residence Certificate (EU & Nordic Citizens)

Students of EU or Nordic nationality are free to enter Denmark without a residence permit. Upon arrival students will be informed by the AU International Centre on how to obtain a residence permit. The residence permit is mandatory for all students studying a semester or more in Denmark.

Residence Certificate/Visa (non-EU & non-Nordic Citizens)!!!

Citizens from outside the EU (Students from Switzerland are considered EU nationals) will receive information on how to apply for a residence permit in the Welcome email from the AU International Centre. It is very important that students start the application process as soon as they receive the application form. The relevant documents will be sent in an email and not by regular mail. When the application form has been submitted to the local Danish embassy or consulate it will take up to 60 days to process the application. Please note that to obtain a residence certificate/visa students must appear in person to have their biometrics done (facial image and finger prints) at the embassy when submitting the application. For questions concerning residence permit, please contact the AU International Centre at ic@au.dk.

Health Insurance and Liability and Home insurance

Students staying in Denmark for more than three months, are automatically included in the Danish Health Insurance Scheme. This provides students free medical treatment by doctors and in hospitals. Students must, however, take up insurance to cover for dental expenses and transportation to home country in case of illness, as these expenses are not covered by the Danish Health Insurance Scheme. Students should also take out third party liability insurance and home insurance to cover household effects and personal belongings. Aarhus University does not cover any losses that may occur. Please see the [IC's webpage](#) for further information.